



CAL POLY

Cal Poly Opportunity Fee Committee Meeting

Friday, May 27, 2022
Zoom Meeting

MEETING RECORD

| | | |
|--------------------------|--|--|
| Members: | Tess Loarie Cynthia Vizcaíno Villa Alex Ameri - <i>absent</i> Nicolas Wai Sarah Banholzer Andrew Hodge William Chung Sarah Mojica | Thomas Gutierrez Keith Humphrey – <i>absent</i> Denise Isom Cynthia Jackson-Elmoore Angie Kraetsch (<i>non-voting</i>) - <i>absent</i> Jennifer Haft (<i>non-voting</i>) Ed Rainbolt (<i>non-voting</i>) |
| Meeting Recorder: | Jennifer Haft | |
| Guests Present: | David Valadez Beth Merritt Miller | Yukie Murphy |

Call to Order/Introductions

Co-Chair Loarie called the meeting to order at 9:11 a.m.

Review/Approve Meeting Record

Motion to approve the 4/22/22 meeting record by Co-Chair Villa, seconded by Dr. Isom. Motion passed by unanimous voice vote.

Motion to approve the 4/29/22 meeting record by Dr. Jackson-Elmoore, seconded by Mr. Wai. Dr. Gutierrez requested that the minutes reflect a change in title from Mr. Gutierrez and Ms. Isom to Dr. Gutierrez and Dr. Isom. In addition, Co-Chair Villa requested that that following statement be changed from concurred to proposed.

“Dr. Jackson-Elmoore proposed that the net available of recurring funding be considered for possible allocation to Operating Support and/or Technology/WOW/SOAR supplement.”

Motion passed by unanimous voice vote.

Discussion of Funding Requests

Co-Chair Villa began by recapping the committee’s discussion from 4/29/2022 by reiterating concerns regarding the Associate Vice Provost and Development Officer positions in addition to the need for funding student support. Co-Chair Villa mentioned that the committee’s concerns were formalized in a memo and shared with Provost Jackson-Elmoore. Co-Chair Villa then invited Provost Jackson-Elmoore to present the revised budget request.

Provost Jackson-Elmoore provided a detailed explanation of the importance in hiring an Associate Vice Provost to provide continuity, connection, and communication for a holistic, seamless, diverse, equitable and inclusive student experience. The committee engaged in a robust discussion seeking response to questions posed to Provost Jackson-Elmoore.

Provost Jackson-Elmoore recommended that the budget proposal for the Development Officer be withdrawn and the related funds (\$193,488) added to the remaining base funding amount available (\$442,186). The unallocated remaining base of \$442,186 will be split 50/50 to support OUDI Diversity Programming (\$221,093) and Student Affairs Student and Diversity Programming (\$221,093). The increased funding will provide the opportunity to sustain and expand student Justice, Equity, Diversity and Inclusion (JEDI) and belonging efforts.

- OUDI Diversity Programming
 - Additional funds will also support a myriad of new initiatives, examples include: efforts towards improving campus climate and becoming an HSI, the Huerta/Lewis Social Justice Living Learning Community (a collaboration between OUDI, Housing, SDAB and the Ethnic Studies department); enhanced Cultural Commencement support; DEI student internship and professional development program; expansion of the Social Justice Teach In and Inclusive Excellence Month events, etc. expanded support of student-centered DEI efforts from our campus partners and collaborators
- Student Affairs Student and Diversity Programming
 - Funding will support current Student Diversity and Belonging allyship workshops and expand the work of Student Diversity and Belonging to intentionally program more for all students, including students who hold privilege identities as well as being able to lead training efforts for on-boarding new students, student leader training (i.e. WOW, Resident Assistant, Student Ambassadors).

Mr. Valadez provided an overview of the budget. He indicated that formatting changes were implemented to show the entire revenue and expenses for the Cal Poly Opportunity Fee. It was noted by Mr. Valadez that while the schedule provided includes the full Cal Poly Opportunity Fee revenues/expenses, this committee has responsibility for providing recommendations regarding the allocation of Direct Student Support and Advising (Cal Poly Scholars) funds.

Voting

Motion to approve the FY22/23 Cal Poly Scholars base budget increase allocation of \$1,595,250 as detailed in the attached CPOF Student Support & Advising Summary made by Dr. Gutierrez, seconded by Co-Chair Loarie. Motion passed by unanimous voice vote.

Next Steps

Co-Chair Villa thanked the committee for their dedication and continued support throughout this challenging year.

Adjournment

The meeting was adjourned at 9:47 a.m.

Respectfully submitted,


Tess Loarie (Jun 7, 2022 13:41 MDT)
Tess Loarie, Co-Chair

**CAL POLY****CPOF Summary
FY2019/20 - FY2022/23**

| | FY 2019/20 | FY 2020/21 | FY 2021/22 | FY 2022/23 | | |
|---|---------------------|---------------------|----------------------|----------------------|--------------|---------------------|
| | Budget | Budget | Budget | Total Proposed | % of Funding | Net Change |
| <u>Budget/Revenue</u> | | | | | | |
| CPOF Revenues | 2,114,000 | 6,425,000 | 11,348,000 | 17,729,000 | | 6,381,000 |
| Total Recurring Funding | \$ 2,114,000 | \$ 6,425,000 | \$ 11,348,000 | \$ 17,729,000 | | \$ 6,381,000 |
| <u>Expenses</u> | | | | | | |
| <i>Direct Student Support & Advising</i> | | | | | | |
| Salary/Benefits | 958,990 | 1,681,966 | 1,872,103 | 2,894,601 | | 1,022,498 |
| Student Salaries | 138,375 | 197,557 | 236,500 | 362,100 | | 125,600 |
| Operating Expenses | 119,420 | 117,714 | 878,000 | 1,175,549 | | 297,549 |
| Subtotal Direct Student Support & Advising | 1,216,785 | 1,997,237 | 2,986,603 | 4,432,250 | 25% | 1,445,647 |
| Unallocated/Available Base | (201,207) | 58,992 | (149,603) | - | | 149,603 |
| Subtotal Unallocated/Available Base | (201,207) | 58,992 | (149,603) | - | 0% | 149,603 |
| Total Direct Student Support & Advising | \$ 1,015,579 | \$ 2,056,229 | \$ 2,837,000 | \$ 4,432,250 | 25% | \$ 1,595,250 |
| <i>Financial Aid</i> | | | | | | |
| Technology/WOW/SOAR Supplement | 270,000 | 352,800 | 990,900 | 838,800 | | (152,100) |
| Financial Aid | 529,434 | 2,673,983 | 4,683,100 | 8,025,700 | | 3,342,600 |
| Total Financial Aid | \$ 799,434 | \$ 3,026,783 | \$ 5,674,000 | \$ 8,864,500 | 50% | \$ 3,190,500 |
| <i>Faculty</i> | | | | | | |
| Salary/Benefits | 298,988 | 1,341,988 | 2,837,000 | 4,432,250 | | 1,595,250 |
| Operating Expenses | - | - | - | - | | - |
| Total Faculty | \$ 298,988 | \$ 1,341,988 | \$ 2,837,000 | \$ 4,432,250 | 25% | \$ 1,595,250 |
| Total Expenditures | \$ 2,114,000 | \$ 6,425,000 | \$ 11,348,000 | \$ 17,729,000 | 100% | \$ 6,381,000 |
| CO Assessment | \$ - | \$ - | \$ 567,400 | \$ 1,772,900 | | \$ 1,205,500 |



CAL POLY

CPOF Direct Student Support & Advising Summary FY2022/23

| | Approved FY 2021-22 | New Proposals/ Adjustments | Proposed FY 2022-23 |
|--|------------------------|----------------------------------|------------------------|
| Program Administration | | | |
| <i>Salaries:</i> | | | |
| Associate Vice Provost (new) | - | 165,000 | 165,000 |
| Associate Director | 68,292 | - | 68,292 |
| Data & Budget Analyst | 56,664 | (20) | 56,644 |
| Admin. Support Coordinator | - | 48,000 | 48,000 |
| Salary reserves for IRP & GSI | - | 39,410 | 39,410 |
| <i>Benefits</i> | 67,145 | 141,170 | 208,315 |
| <i>Other Expenses</i> | 122,000 | 61,040 | 183,040 |
| Total | \$ 314,101 | \$ 454,600 | \$ 768,701 |
| Programs & Support | | | |
| <i>Salaries:</i> | | | |
| Program Coordinator, Yrs. 1-2 SSP II | 51,648 | 3,564 | 55,212 |
| Program Coordinator, Yrs. 3-4 SSP II | 51,648 | 1,188 | 52,836 |
| Program Coordinator, Mentors SSP III (new) | - | 75,060 | 75,060 |
| Univ 100 Coordinator | - | 8,928 | 8,928 |
| Univ 100 Lecturers - Student Affairs (20) | 25,000 | (1,219) | 23,781 |
| Univ 100 Lecturers - Faculty (10) | 25,000 | (3,000) | 22,000 |
| Salary reserves for IRP & GSI | - | 5,445 | 5,445 |
| <i>Student Salaries</i> | 236,500 | 89,600 | 326,100 |
| <i>Benefits</i> | 69,877 | 47,225 | 117,102 |
| <i>Other Expenses</i> | - | - | - |
| Total | \$ 459,673 | \$ 226,792 | \$ 686,464 |
| Academic Advising | | | |
| <i>Salaries:</i> | | | |
| Lead Advisor (MSC) SSP IV | 68,750 | 5,050 | 73,800 |
| Academic Advisor (MSC) SSP II | 51,648 | - | 51,648 |
| Academic Advisor (MSC) SSP II (new) | - | 56,400 | 56,400 |
| Academic Advisor (MSC) SSP II (new) | - | 56,400 | 56,400 |
| Retention Specialist/Advisor SSP II | 51,648 | - | 51,648 |
| Retention Specialist/Advisor SSP II | 51,648 | - | 51,648 |
| Retention Specialist/Advisor SSP II | 51,648 | - | 51,648 |
| Retention Specialist/Advisor SSP III | 58,008 | 2,030 | 60,038 |
| Retention Specialist/Advisor SSP III | 57,708 | 2,020 | 59,728 |
| Retention Specialist/Advisor SSP III | 56,856 | - | 56,856 |
| Retention Specialist/Advisor SSP III | 57,708 | 1,800 | 59,508 |
| Retention Specialist/Advisor SSP III (new) | - | 75,060 | 75,060 |
| Salary reserves for IRP & GSI | - | 16,837 | 16,837 |
| <i>Student Salaries (new)</i> | - | 36,000 | 36,000 |
| <i>Benefits</i> | 309,207 | 158,256 | 467,463 |
| Advising Technical Infrastructure | 117,000 | - | 117,000 |
| <i>Other Expenses</i> | 24,000 | 28,336 | 52,336 |
| Total | \$ 955,829 | \$ 438,189 | \$ 1,394,018 |



CAL POLY

CPOF Direct Student Support & Advising Summary FY2022/23

| | Approved FY 2021-22 | New Proposals/ Adjustments | Proposed FY 2022-23 |
|---|------------------------|----------------------------------|------------------------|
| Strategic Enrollment Management | | | |
| <i>Salaries:</i> | | | |
| Regional Admissions Mgr PNW | 60,000 | - | 60,000 |
| Rgnl Admissions Mgr Chicago | 65,004 | - | 65,004 |
| Regional Admissions Mgr Dallas | 60,000 | - | 60,000 |
| Regional Admissions Mgr Denver | 65,004 | - | 65,004 |
| Regional Admissions Mgr Honolu | 65,004 | - | 65,004 |
| Regional Admissions Mgr NorCal | 62,004 | - | 62,004 |
| Salary reserves for IRP & GSI | 30,468 | (5,572) | 24,896 |
| <i>Benefits</i> | 234,516 | 31,252 | 265,769 |
| <i>Other Expenses</i> | - | - | - |
| Total | \$ 642,000 | \$ 25,680 | \$ 667,680 |
| Student Affairs Programming & Initiatives | | | |
| <i>Salaries:</i> | | | |
| LatinX Center Coordinator | - | 52,837 | 52,837 |
| NAAI Center | - | 11,451 | 11,451 |
| <i>Benefits</i> | - | 27,924 | 27,924 |
| <i>Other Expenses</i> | | | |
| Latinx Center (Operations) | 205,000 | (66,403) | 138,597 |
| Latinx Center (New Space) | 150,000 | (150,000) | - |
| NAAI Center | 50,000 | (17,607) | 32,393 |
| PolyCultural Weekend | 55,000 | - | 55,000 |
| Men of Color | 40,000 | - | 40,000 |
| Black Academic Excellence Center | 25,000 | - | 25,000 |
| Dream Center | 25,000 | - | 25,000 |
| Enhanced Student Diversity & Belonging Programming | 10,000 | - | 10,000 |
| Student and Diversity Programming | - | 221,093 | 221,093 |
| Total | \$ 560,000 | \$ 79,293 | \$ 639,293 |
| OU DI | | | |
| <i>Other Expenses</i> | | | |
| Beacon Research & Mentoring Program | 50,000 | - | 50,000 |
| Diversity Programming Allocation | - | 221,093 | 221,093 |
| Total | \$ 50,000 | \$ 221,093 | \$ 271,093 |
| Academic Affairs Programming & Initiatives | | | |
| <i>Other Expenses</i> | | | |
| Transfer Center | 5,000 | - | 5,000 |
| Total | \$ 5,000 | \$ - | \$ 5,000 |
| Total Allocated | \$ 2,986,603 | \$ 1,445,647 | \$ 4,432,250 |
| Unallocated | \$ (149,603) | \$ 149,603 | - |
| Total Direct Student Support & Advising | \$ 2,837,000 | \$ 1,595,250 | \$ 4,432,250 |

5-27-22 CPOF Meeting Record

Final Audit Report

2022-06-22

| | |
|-----------------|--|
| Created: | 2022-06-09 |
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